## Compulsory Unique Student Identifier

Some students will undergo nationally recognised training and will be required to have a Unique Student Identifier (USI).

This includes nationally recognised training delivered as part of the Vocational Education and Training (VET) in Schools programs and vocational training certificates such as First Aid and Food Handlers.

Training organisations will not be able to enrol students or issue Certificates or Statements of Attainment if they have not been given the student's USI.

Creating a USI account is free. The online USI account will keep an individual's training records in one place so it's available anytime on computers, tablets or smart phones.

At your earliest convenience can you please create the Unique Student Identifier (USI) via the website below.

If you already have a USI from your previous school, please enter on page 1 of this application.

## **ACTION REQUIRED**

## To create a USI please go to <a href="www.usi.gov.au">www.usi.gov.au</a>

Students will need to have ONE of the following forms of identification with them to be able to create the USI. Options include:

- Driver's Licence
- Medicare Card
- Australian Passport
- Visa (with Non-Australian Passport)
- Birth Certificate (Australian) \* a Birth Certificate extract is **not** sufficient
- Certificate Of Registration By Descent
- Citizenship Certificate
- ImmiCard

If you have any questions regarding the USI application or number please contact:

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